DAAD

Global Centres

Deutscher Akademischer Austauschdienst
German Academic Exchange Service

Global Centres for Climate and Environment

GLOBAL CENTRES SYMPOSIUM

Infokit 2

Five Years of Impact, Five Years of Vision: Transforming Knowledge into Practice

29 September – 1 October 2026
Tagungswerk Berlin



Welcome to Berlin!

We are pleased to welcome you for our Global Centres Symposium to Berlin. In addition to the information you have already received, we would like to inform you about further organisational details with this 'Infokit 2'. We therefore ask you to read the following document carefully.

1) Location and on-site registration

LOCATION

The whole symposium takes place exclusively at:

Tagungswerk Berlin
Lindenstraße 85, 10969 Berlin

https://besondere-orte.com/de/locations/tagungswerk

The location Tagungswerk is situated in the centre of Berlin, close to Checkpoint Charlie.

The closest public transport is:
Bus: **248** until "Jüdisches Museum", 5 min. walk
Bus: **M29** until „Lindenstraße/Oranienstraße", 6 min. walk
Subway (U-Bahn): **U6** until "Kochstraße/Checkpoint Charlie", 7 min. walk
S-Bahn (railway): **S1/S2/S25/S26** until "Anhalter Bahnhof", 15 min. walk



ON-SITE REGISTRATION

On-site registration of participants will begin on Tuesday 29 September 2026 from 8.30 a.m. in the foyer of the Tagungswerk. Later registration is also possible.

2) Programme

The latest version of our programme can be found at the symposium website anytime:
www.daad.de/globalcentres/conference

At the symposium, you will also receive a printed version of the programme at the registration desk.

The programme includes several parallel sessions where you can select topics according to your interests. Usually, we offer 2-3 sessions in parallel. Sessions primarily intended for the **Health Centres** are marked in pink, **joint sessions** together with the participants of the Climate Centres are marked in grey. You are warmly invited to attend the climate sessions (marked in green) if you are interested.

The programme offers different session formats:

- **Workshops:** Those aim to produce practical, use-oriented outcomes such as policy briefs, guidelines, decision-support concepts, or proposals for action. Participation is limited! Workshop assignments will be made based on the preferences indicated during registration. All participants receive information before the symposium starts about the workshops for which they are registered; only these workshops can be attended. If you are unable to participate in a workshop you are registered for, please inform us before the start of the Symposium, or at the latest by visiting the reception desk during the event.
- **Plenary Sessions / Roundtables:** …which consist of panel discussions with several speakers and include active engagement with the audience.
- **Poster Pitching Sessions:** Scholars, alumni, and affiliated researchers (at or below postdoc level) will present their current research in oral 3-min-pitches to the audience. Afterwards, the authors will be available to answer questions and hold discussions by maintaining a presence directly at their posters during a poster walk. We invite all academics participating in the symposium whose research topics correspond to those of the posters to enter discussions. Thank you.
- **Official Welcome and Political Dialogue:** The symposium opens on Tuesday afternoon with a joint session for the Health and Climate Centres, including welcome remarks from the Federal Foreign Office and DAAD, followed by a round table discussion. External participants from Embassies and institutions linked to the topics treated will be invited to participate in this part of the symposium.
- **Project Team Meeting:** for the project teams (staff) of the Global Centres there will be a meeting together with DAAD on Thursday morning.
- **PhD-Retreat:** For the new PhD-cohorts starting their scholarships in 2026 there will be three sessions designed to address common challenges in doctoral research, offer practical strategies for overcoming obstacles, and provide guidance from experienced external coaches.
- **Excursion:** For everyone neither participating in the PTM nor the PhD-Retreat an excursion takes place on Thursday morning. You can choose between the Futurium and the Humboldt-Forum. Please indicate your preference therefor in the survey: DAAD Symposium 2026: Booklet-information, excursion preferences and cultural evening until August 16.

3) Accommodation

DAAD-COVERED ACCOMMODATION

In case your accommodation has been booked by DAAD (if you belong to this group, you received information on your booking in the same E-Mail this document was provided) you will be accommodated at the **Motel One Berlin Spittelmarkt** in walking distance to the event location:

- Motel One Spittelmarkt, Leipziger Straße 50, 10117 Berlin

Free high-speed internet and breakfast are included in the room rate.

The hotel offers check-in from 3:00 p.m. on the day of arrival and check-out until 12:00 p.m.

Kindly note that all extras (e.g. minibar, room service, telephone, hotel bar, laundry, etc.) are at your own expense and will not be covered by DAAD.

DAAD only booked the nights indicated in our E-Mail (normally nights between 29 September and 2 October). If you stay longer in Berlin for private or other reasons, DAAD will not cover the cost of accommodation, and you will need to make your own hotel reservations (or take contact with your Global Centre, if they will cover part of your stay).

Your attendance at the symposium is required on all days during your DAAD-funded stay in Berlin.

4) Arrival and departure

Regardless of whether you have booked your journey yourself or have been provided with a travel ticket by DAAD, please check your travel connections 24 hours before departure. This will allow you to react to delays and cancellations in good time. Please inform DAAD in the event of cancellation (e.g. due to sickness or unexpected travel changes).

In case your DAAD-covered flight changed/was canceled, please contact the MediaCompany (see contact details in section 7), who is responsible for any travel bookings.

As a participant of the symposium, you will probably either be travelling by plane via BER - Berlin Brandenburg Airport 'Willy Brandt' **(https://ber.berlin-airport.de/en.html**) or alternatively by train via Berlin Central Station. In the following, we explain how to reach from both places to the hotel.

PUBLIC TRANSPORT / TAXI

Tickets for public transport can be purchased from the ticket machines provided at the airports/railway stations. Bus tickets can also be purchased directly from the driver. The price for a single ticket within Berlin (Zone A/B) is approx. 4.00 EUR. The price for a single ticket within Berlin (Zone A/B/C), including Berlin Brandenburg Airport (BER), is approx. 5.00 EUR. Further information is available at the following link: **https://www.bvg.de/en**. Taxis can be found at all airport terminals as well as at the railway stations.

TRAVELLING TO THE MOTEL ONE BERLIN SPITTELMARKT

From Berlin Brandenburg Airport (BER)
By public transport (several connections available, please use the information desks at the terminal): e.g. regional train (RB23) or airport express (FEX) to "Berlin Potsdamer Platz", change to subway line U2 and exit at "Spittelmarkt" | appr. 40–50 min | **appr. 5.00 EUR (ABC ticket)**
By taxi: 25 km | 30–40 min | appr. 70–80 EUR
By Uber: 25 km | 30–40 min | appr. 30–40 EUR

From Berlin Central Station (Hauptbahnhof)
By public transport: e.g. S-Bahn (S3, S5, S7, S9) to "Berlin Alexanderplatz", change to subway line U2 and exit at "Spittelmarkt" | appr. 15–20 min | **appr. 4.00 EUR (AB ticket)**
By taxi: 4.5 km | 15–25 min | appr. 20–25 EU
By Uber: 4.5 km | 15–25 min | appr. 5–10 EUR

5) Meals

The lunches on 29. September to 1 October as well as the dinner on 29 September will be organised and covered by DAAD. Kindly note that other meals are not foreseen nor will be covered by DAAD. Thus, the participants shall make and cover their own arrangements. No allowances nor per diems are foreseen

6) Further information

INTERNET ACCESS (W-LAN)

W-Lan is available in most public places: at airports, railway stations as well as in restaurants and hotels in Berlin. Free Wi-Fi is available in the hotel and at the symposium venue.

CLOTHING

The dress code for the symposium is smart casual. The weather in September/early October can be very changeable with temperatures between 10-20 degrees (Celsius) during the day. In addition, rain is to be expected, so rainproof clothing and an umbrella are recommended.

ATMS AND MONEY EXCHANGE

There are exchange offices at all airports and at the main railway station as well as at other central locations within Berlin. The local currency is the Euro (EUR). As exchange rates can vary, you will find the current exchange rate under the following link:

https://www.ecb.europa.eu/stats/policy_and_exchange_rates/euro_reference_exchange_rates/html/index.en.html

Money can easily be exchanged in Germany at any bank or savings bank. As this is time-consuming, we recommend that you exchange money at airports or railway stations or in your home country. The most important banks are e.g. Deutsche Bank, Commerzbank, Sparkasse as well as various well-known international banks.

ATMs can be found at almost every bank and throughout the city. They are accessible 24 hours a day and offer the same exchange rate as the bank. Both Visa and MasterCard are common means of payment, American Express is less commonly accepted. Some restaurants and snack bars only accept cash.

POWER AND PLUGS

Type F plugs are available in Germany. The standard voltage is 230 V and a frequency of 50 Hz. If adapters are required, these should be carried with you or purchased at the airport/railway station. The hotel can mostly help out in individual cases.

EMERGENCY NUMBERS

Please only dial these numbers in emergencies. Both numbers are free of charge.

112 - Fire brigade and ambulance
In the event of fire, accidents or life-threatening accidents and medical emergencies, contact the fire brigade or the rescue service. Both can be reached on the same number.

110 - Police
You can reach the police via the police emergency number 110.

7) Contact

We are happy to answer any questions that may arise!

DAAD (HOTELS AND OVERALL ORGANISATION)

P22 (Global Centres team): Petra Bogenschneider, Hanna Cornelius, Elif Keles, Jana Behrens
K14 (event team): Eva Maria Schuth, Anja Neumann, Anna Maria Malchus
gc-conf@daad.de

MEDIACOMPANY (TRAVEL BOOKING)

Celine Buyna, Tobias Karsten and Sofia Sieron
daad-gc-conf@mediacompany.com

Only for participants who have received a travel ticket from MediaCompany:

In the event of difficulties with your arrival or departure or flight changes, you can contact the **24-hour emergency hotline** of the travel agency that booked your tickets on the following number:

+49 (0)228 - 909 66 – 44

The emergency hotline is only intended for use in the event of cancellations, major changes or missed connections before or during your arrival or departure that require the assistance of the travel agency. Please have your booking reference/number ready. The emergency hotline is not intended for privately arranged changes to your travel plans. The travel agency is also not responsible for your journey to the hotel within Berlin.

Further information is available at **www.daad.de/globalcentres/conferen**

Supported by:

Federal Foreign Office